



# NEBA Foundation

SCHOLARSHIP APPLICANT \_\_\_\_\_

*Official Use Only*  
Date Received:

**Northeast Business Alliance Foundation**  
**2021 Scholarship Application Form**  
**Submission Deadline: 12:00 noon, Tuesday 03/15/2022**

**PERSONAL INFORMATION**

Name of Applicant: \_\_\_\_\_

Home Address: \_\_\_\_\_ Email: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone (Home): \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: M \_\_\_ F \_\_\_ Other \_\_\_\_\_ (Cell): \_\_\_\_\_

Graduating High School you are attending: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Mother's Name: \_\_\_\_\_

Name of Sibling(s) and age(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**FINANCIAL INFORMATION**

1. Do you contribute financially to your household?  Yes or  No
  2. Will you be the first in your immediate family to go to college and receive a degree?  Yes or  No
  3. Are you a recipient of a scholarship from another organization? If so which?  Yes or  No
- \_\_\_\_\_

**ACADEMIC INFORMATION**

Grade Point Average (GPA): \_\_\_\_\_

What is your academic major or vocation of choice? \_\_\_\_\_

- Have you applied for admission to a college, university, or trade school?  Yes or  No
- If so, list names of institutions: \_\_\_\_\_
- \_\_\_\_\_  Yes or  No
- \_\_\_\_\_  Yes or  No
- \_\_\_\_\_  Yes or  No

**WORK AND/OR EXTRACURRICULAR SCHOOL ACTIVITIES**

List all jobs held and/or extracurricular school activities while attending high school (9-12 ONLY):

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**COMMUNITY SERVICE ACTIVITIES**

List all community service activities while attending high school (9-12 ONLY):

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**ESSAY QUESTIONS:**

Submit each question on a separate typed page with the question and your name on the top, double spaced. Answer each question truthfully. Do not submit someone else's work. Cite all sources used in your essay.

1. Describe your family dynamic and any successes or hardships that have made you a stronger person. Describe any lessons learned from these situations? (wordcount 350-700)
2. The Northeast side of El Paso is a hidden gem. Describe what you feel to be the best attributes of this side of town and how you came to find these gems? (wordcount 350-700)
3. Describe your dreams and aspirations of improving our community to include starting a business or inventing something to enrich the Northeast of El Paso. (wordcount 350-700)

*Thank you for applying with the Northeast Business Alliance Foundation. We sincerely wish you much good luck and abundant success in life. Whether you are selected to receive monetary assistance or not, we would like to enroll you in our NEBA Foundation Business Excellence Program to further your knowledge with free skills courses such as: interview taking, resume writing, public speaking, mentoring, tips on financial markets and budgeting, tips on investing, study habits and organizational skills. To enroll, please check the box below,*

*NEBA Foundation Committee*

Student's Signature:

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

- Please enroll me in the NEBA Foundation Business Excellence Program, free to all applicants who meet and complete all the requirements successfully.

## **Northeast Business Alliance Foundation Requirements for Scholarship Applicants**

1. **OBJECTIVE:** The Northeast Business Alliance Foundation's mission is to grant graduating high school seniors residing in Northeast El Paso or attending Northeast El Paso area high schools with financial assistance and mentorship support to help advance their education and promote entrepreneurial leadership skills. Our goal is for these students to strengthen Northeast El Paso by owning and operating their own businesses.
2. **TRANSPARENCY:** The Foundation wants the application and judging process to be unbiased and transparent and therefore is publishing the application and judging criteria the Foundation uses to award scholarships.
3. **QUALIFICATIONS:** Eligible applicants must be graduation-eligible seniors of a high school in the Northeast or who reside in the Northeast of El Paso (i.e., the area bounded by Fred Wilson on the south, Fort Bliss on the east, the New Mexico state line on the north, and the Franklin Mountains State Park/Castner Range on the west).
4. **APPLICATION:** Eligible applicants must complete the “application for scholarship” form and submit the completed form with their scholarship application package. Incomplete applications will be rejected.
5. **TRANSCRIPTS:** Applicants must include a complete copy of their high school transcripts showing all grades, GPA and class standing, with their scholarship application package. Altered or incomplete transcripts will be rejected.
6. **ESSAYS:** Applicants must complete the three essay questions listed on the application. Essays not meeting the required wordcount will receive a zero for that essay.
7. **RESUMÉ:** Applicants with a cover sheet must include a resumé following the template provided. Students will not be graded on their resumé but one is required with the application package.

8. **PROFESSIONAL REFERENCES:** Applicants must include three referrals from either a Teacher, Staff, Distinguished Community Member, and/or Employer with contact information and the best time to reach them.
  
9. **APPLICATION PACKAGE SUBMISSION:** All applications must be post-marked or hand-delivered on or before the deadline to:

NEBA Foundation (inside The Postal Solution)  
4717 Hondo Pass, Suite 1-D  
El Paso, Texas 79904

# Northeast Business Alliance Foundation

## Guidelines for Scholarship Applicants

### 1. **GRADING CRITERIA:** All applicants will be scored using the following criteria:

- |   |              |
|---|--------------|
| a. Interview 4 Questions 2-3 Interviewers | <b>(25%)</b> |
| b. Essays 3 Questions 2-3 Graders         | <b>(25%)</b> |
| c. Work History/School Activities (9-12)  | <b>(20%)</b> |
| d. Community Service (9-12)               | <b>(20%)</b> |
| e. Grade Point Average GPA (9-12)         | <b>(10%)</b> |

### 2. **INTERVIEW**

**COMMITTEE:** Scholarship interview committee(s) will be formed based on the number of applications received to complete the interviewing process in a timely manner. Scholarship interview committee will be made up of three NEBA Members.

**QUESTIONS:** Interview questions will be drafted by the Foundation to ensure that all interviews are consist across all interview committees. Interview committees will adhere to only the provided questions to ensure consistency and fairness during the interview process.

**SCORES:** After interview, scores will be added to the applicants' grading sheet and will accompany the application to the scholarship selection committee consisting of a minimum of three NEBA members.

### 3. **SELECTION**

**COMMITTEE:** A scholarship selection committee will be formed to review all scholarship application packages and to choose worthy recipient(s). The committee will be led by the chairman of the Northeast Business Alliance Foundation scholarship committee. The committee will use only the grading criteria defined in section 4 to make selections. All applications will be stripped of identifying information and selection will be solely based on content of the application packet. The interview score will be added to the application packet.

**AWARDING:** The scholarship selection committee will identify the most qualified applicants based on review of complete application package. The number of scholarships and amount awarded will be determined by the Executive Board of the Northeast Business Alliance Foundation annually.

**DISQUALIFICATION:** Applications must be turned in on or before the deadline; late applications will not be considered for a scholarship. Incomplete application packages will also not be considered for a scholarship. Altered or incomplete transcripts will be immediate grounds for disqualification. Any false or misleading statements on the scholarship application or interview will also be grounds for disqualification.

#### 4. DEFINITIONS

- **CANDIDATE FOR DEGREE:** A full or part-time student who is pursuing a degree or certificate at a Qualified Educational Institution.
- **QUALIFIED EDUCATIONAL INSTITUTION:** A fully accredited college, university, trade or graduate school in the United States, its possessions, or territories.
- **QUALIFIED EXPENSES:**
  - Tuition and fees required to enroll at the Qualified Educational Institution.
  - Books, supplies and equipment required by all students for courses at the Qualified Educational Institution.
  - The following ARE NOT Qualified Expenses: Rent, travel expenses, food, any special equipment not specifically required in the course synopsis such as computers.
  - The Scholarship shall pay only the amount due listed on the tuition bill submitted up to the maximum amount of the scholarship.
- **SCHOLARSHIP ADMINISTRATOR:** The Scholarship Administrator for the Northeast Business Alliance Foundation shall be the Chairman of the Scholarship Committee who is also a member in good standing and selected by the board of the Northeast Business Alliance.
- **SCHOLARSHIP FUNDS:** Funds awarded to the recipient. The Northeast Business Alliance Foundation will pay such funds directly to the Qualified Educational Institution through their Agent.
- **SCHOLARSHIP RECIPIENT:** The individual winner(s) who will have scored highest on the scholarship application based on the criteria listed in the application and scoring guidelines.
- **NORTHEAST EL PASO BOUNDARIES:** The area bounded by Fred Wilson on the south, Fort Bliss on the east, the New Mexico state line on the north, and the Franklin Mountains State Park/Castner Range on the west).
- **CURRICULUM CONTENT:** Course content and level of advancement of classes taken while enrolled in high school.
- **SCHOOL ACTIVITIES:** Extra-curricular activities to include academic, and athletic programs outside of the standard core curriculum.
- **WORK HISTORY:** Employment at a paid job that would prevent participation in Community Service.



- **COMMUNITY SERVICE:** Is unpaid work performed for the benefit and betterment of the community without any form of compensation.
- **RESUMÉ:** Applicants must include a resumé following the template provided. Students will not be graded on their resumé but they are required to submit it with the application package.
- **INTERVIEW:** Every Applicant must submit a valid application. Applicants will be subject to an interview by members of the NEBA Board and the Foundation Committee. Interview will consist of questions pertaining to the students, and their career goals. Interviews are 25% of your grade.
- **PROFESSIONAL REFERENCES:** Applicants must include three letters of reference from any of the following: Teacher, Staff, Distinguished Community Member, and/or Supervisor with contact information and the best time to reach them.
- **GRADE POINT AVERAGE (GPA):** Applicants must submit their transcripts with GPA cumulative of all four high school years. Must have a 2.5 or above to qualify for this scholarship.

**Northeast Business Alliance Foundation  
Scholarship Application Package Checklist**

- 1. Application cover page and page 1 submitted
- 2. Transcript from high school (grades 9 – 12)
- 3. Three Essay Questions each one on its own typed sheet, with your name and the question at the top.
- 4. Resumé with cover sheet
- 5. Three Professional References
- 6. Copy of your ID (school IDs are accepted)
- 7. Proof to satisfy the Northeast Residential Requirement

**Keep a copy of everything you submit for your records. After submitting the Application Package (all the above), you will be contacted to confirm that we have received it. If you are not contacted within a week, email [office@nebaelpaso.org](mailto:office@nebaelpaso.org)**